



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

July 24, 2026

MEMORANDUM

TO: Teddy Kapera
Purchasing Specialist

FROM: Ronald K. Sawyer, P.E.
Division Engineer – Division 1

BY: Dennis Robertson
Roadside Environmental Engineer

SUBJECT: On Call Division Wide Selective Vegetation Removal of Trees and Stump
Grinding
Division 1- Bertie, Camden, Chowan, Currituck, Dare, Hertford, Hyde, Gates,
Martin, Northampton, Pasquotank, Perquimans, Tyrrell and
Washington

Contract Proposal Number: 54-TJK-01-PR31880

Bids were opened July 15, 2026, for On Call Division Wide Selective Vegetation Removal of Trees and Stump Grinding. for the following Counties: Bertie, Camden, Chowan, Currituck, Dare, Hertford, Hyde, Gates Martin, Northampton, Pasquotank, Perquimans, Tyrrell and Washington. This is to advise that Phelps Tree Service, Inc. is recommended contracting agency for this project with a bid of \$278,770.00

The Engineer's estimate for this project was \$361,097.00. I have spoken with Phelps Tree Service, Inc. and reviewed their bid, and they agreed to begin On Call Division Wide Selective Vegetation Removal of Trees and Stump Grinding on September 1, 2026. I believe their bid to be reasonable and therefore recommend that we award the contract for this project to their company.

Should you have any questions, please let us know.

RKS/dr

cc. Shanna Damron
Marshall Gill, P.E.
Jeremy Goodwin, P.E.
Carrie Hoyle